

# Weakley County Board of Education



Monitoring:

Descriptor Term:

## Agendas

Descriptor Code:

1.403

Issued Date:

10/05/2023

1  
2 The Executive Committee of the Board shall be responsible for developing an agenda for each  
3 board meeting. Any board member may place items on the agenda for discussion. The particular  
4 order may vary from meeting to meeting in keeping with the business at hand.

5  
6 The agenda (which shall include the consent agenda), together with supporting materials, shall  
7 be distributed to board members at least five (5) days prior to the scheduled date of the meeting.  
8 At the beginning of each meeting the Board may, by a majority vote, add items to or delete items  
9 from the agenda. The Board, however, shall not revise board policies or adopt new ones, unless  
10 such action has been scheduled.

11  
12 The agenda shall be available for public inspection and/or distribution at least forty-eight (48)  
13 hours prior to the board meeting. The agenda shall be placed on the district's website. Board  
14 agendas shall reasonably describe the matters to be deliberated or acted upon.<sup>1</sup>

15  
16 Staff members or citizens of the district may suggest items for the agenda.

17  
18 For items to be considered on the agenda, they must be received in the Director of Schools'  
19 office seven (7) days prior to the scheduled date of the meeting. The person(s) requesting an item  
20 on the agenda shall forward any background information to the director of schools' office so that  
21 the material will be included in the delivery to the board members prior to the meeting.

### 22 23 **CONSENT AGENDA**

24  
25 While developing the agenda, the chairman and Director of Schools shall identify routine or non-  
26 controversial items to be placed on the consent agenda, which shall become a part of the regular  
27 agenda.

28  
29 If any member objects to including an item on the consent agenda, that item shall be moved to  
30 the regular agenda as an action item requiring discussion. The remaining consent items shall be  
31 adopted in a single vote without discussion.

### 32 33 **ANNUAL AGENDA**

34  
35 At the beginning of each fiscal year, the Board shall adopt an annual planning calendar, stating  
36 month-by-month actions required by law and those required to carry out the Board's annual goals  
37 and objectives and the State Board of Education's performance standards.

---

<sup>1</sup> Public Acts of 2023, Chapter No. 213